



BOTLEY C of E (Controlled) Primary School

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Website: www.botley.hants.sch.uk

Headteacher: Mr J Cooil B.A. (Hons) PGCE QTS

Acting Deputy Headteacher: Mrs R Shuttle B.Sc. (Hons) PGCE QTS

23rd February 2026

Dear Parents,

PARENT - TEACHER CONSULTATION MEETINGS

3rd and 4th March 2026

Parent consultation meetings will be taking place on Tuesday 3rd and Wednesday 4th March 2026, following the issuing of the children's Mid-Year progress reports.

Parental appointments will be for a maximum of ten minutes and the sessions will run from 3:30pm until 6:00pm. To be fair to all parents, and to prevent long periods of waiting, teachers will have to end the meeting after the allotted time, but if further time is required then they may be able to arrange an additional meeting for you at another time.

If you have a Year 6 child who is taught by Mrs Shuttle for Maths, she will be available for you to meet with after you have met your child's class teacher.

Mrs Roberts will be available on the Tuesday evening if you have any SEND queries. She will be arranging remote meetings to touch base with parents of children on the SEND register later this half-term.

Appointments can be booked via Arbor and this form will go live tomorrow. If you have any queries regarding this please contact the school office.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Cooil', written over a horizontal line.

Mr J Cooil
Headteacher

