



BOTLEY C of E (Controlled) Primary School
52 High Street, Botley, Southampton SO30 2EA
Telephone: Botley (01489) 782308
Email: adminoffice@botley.hants.sch.uk
Website: www.botley.hants.sch.uk
Headteacher: Mr J Cooil B.A. (Hons) PGCE QTS
Deputy Headteacher: Mrs R Shuttle B.Sc. (Hons) PGCE QTS

18th September 2025

Dear Parents,

We have two meet the new teacher evenings coming up on Monday 6th October and Wednesday 8th October 2025. These will be in person in school and appointments will be for ten minutes between 3:30pm and 6:00pm each day.

It is important to note that after ten minutes, teachers will need to move onto the next appointment. If further time is required you will need to arrange an additional meeting with your child's teacher.

This is just a chance to catch up on how your child has started, so if you have already talked with your child's teacher or are happy with how your child has settled, please do not feel that you have to attend.

Appointments are one per family. Slots will be available to book from Friday 19th September using Arbor.

If you have any queries, please do not hesitate to contact the school office.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J. Cooil', written over a horizontal line.

Mr. J. Cooil
Headteacher

