



BOTLEY C of E (Controlled) Primary School

52 High Street, Botley, Southampton SO30 2EA

Telephone: Botley (01489) 782308

Email: adminoffice@botley.hants.sch.uk

Website: www.botley.hants.sch.uk

Headteacher: Mr J Cooil B.A. (Hons) PGCE QTS

Deputy Headteacher: Mrs R Shuttle B.Sc. (Hons) PGCE QTS

21st November 2025

Dear Parent/Carer,

RE: Year 6 (Current Yr 5's) Windmill Hill Trip 2026

We are in the process of booking residential visits for next academic year. We would like to offer Year 6 (current Year 5) pupils the opportunity to visit Windmill Hill in East Sussex. We have attended this centre for many years and feel the service, activities and atmosphere is superior to other providers we have visited.

Outdoor education centres are becoming increasingly busy and are booking up much earlier than in previous years due to some companies going into administration. In order to secure a space and ensure we get the best possible experience and price for the children, I will need to confirm our booking as soon as possible. This means beginning the process earlier than usual and I wanted to give as much notice as possible.

We feel this is a brilliant experience for the children and feedback has been really positive. We do realise however, that it is an expensive trip at £425 per pupil including contributions towards staffing and the coach for travel or £395 for the center cost. We have tried to keep the cost as low as possible and have managed to secure a discount from the centre (£100). This means there is only a small increase from last academic year. The trip will run from **Monday 19th- Friday 23rd October 2026**.

Due to the time scales involved and securing our slot, a non-refundable deposit of **£50 and signed form** will be needed by **Friday 5th December 2025**.

Costs are listed below:

- Windmill Hill cost per child £395
- £20 voluntary contribution towards travel (Please note, if we not receive significant contributions for the coach, we may need to cancel the trip)
- £10 voluntary contribution towards staffing

Payment dates are different this year to give parents time to budget for the costs involved and can be paid online on Arbor or by cash in the school office.

- £50.00 - by **Friday 5th December 2025** (non-refundable deposit)
- £180.00 - by **Monday 23rd March 2026** (£160 without contribution)
- £195.00 - by **Monday 30th June 2026** (£185 without contribution)

If you would like to talk to a member of staff regarding the cost of the trip, please contact the office so that we can arrange a meeting.

Yours sincerely,

Mrs R Shuttle
Deputy Head

Year 6 (Current Yr 5's) Windmill Hill Trip (19th- 23rd October 2026)

I would like my child to go on next year's Windmill Hill trip and agree to pay a non-refundable deposit of £50 by **Friday 5th December 2025**

I agree to pay the full chargeable cost of the trip - **YES / NO (please delete as appropriate)**

Name of child: Class:

Signed: (parent/carer)