

Library Policy

As a pupil of Botley Primary School each child will automatically become a member of the library.

Members can borrow two books to take home for a loan period of three weeks, though most children prefer to change their books more regularly than this. The loan can be extended if the book is returned and rescanned.

If a book is not returned, after three weeks it will become overdue. If this happens we have a system of reminders in place to help pupils identify and return the book.

On rare occasions, when a book is lost or damaged, we would ask, where possible, for a donation towards replacement.

Donations

Any donations of good quality will be gratefully received by the school.

If the books are not suitable for the library they may be used elsewhere in school or kept to supplement book swaps and book sales. Any books which cannot be used will be donated to charity.

